



Heritage Kenora ~ Minutes ~

Thursday, February 11, 2010
Lake of the Woods Museum Boardroom

Present:

Lori Nelson	Tara Rickaby	Lisa Moncrief
Riley Sleeman	Murray MacDonald	John Nabb
Barb Manson	Tim Davidson	

Guest:

Jim Parsons

1 Call to order

The meeting was called to order at 10:04 am.

2 Declaration of Pecuniary Interest

Murray MacDonald declared a conflict of interest on item # 5.

3 Adoption of Minutes

Moved by: Tara Rickaby Seconded by: Tim Davidson

That the minutes of the January 28, 2010 meeting be adopted as circulated.

4 Business Arising from Minutes

Lori Nelson spoke to Heather Kasprick about the “Our City” publication that is printed as a newspaper insert in spring/early summer. She will include an article on the CIP program, with photos, etc. if provided by the committee. This article will also inform the public that there needs to be pre-consultation with this committee before applications are considered.

5 CIP Applications

209 Main Street South (Pizza Hut)

Discussion ensued about the application. Galvanized aluminum siding is not an approved covering; non-recessed entryway; aluminum windows already installed--these items are not eligible for funding.

a) Moved by: Tara Rickaby Seconded by: Barb Manson

That the application by Pizza Hut, for the Signage grant, be approved, to a maximum amount of \$2000, on a fifty/fifty cost sharing basis.

Carried

b) Moved by Murray MacDonald Seconded by Tim Davidson

That the application by Pizza Hut, for the Facade Improvement grant be approved for the gooseneck lighting only, to a maximum of \$2775.00, on a fifty/fifty cost sharing basis.

Carried

PreKay Enterprises

John and Lori went through the receipts submitted. Because the back of the building is not finished due to weather, they approved the release of payment with a 10% hold-back until completed. The CIP application form needs to be amended to include this option. Motion needed to approve funding for the design fee on this project, which was part of the original application.

Moved by Tara Rickaby Seconded by Barb Manson

That the application by PreKay Enterprises, for the Design and Planning grant, be approved to a maximum of \$500.00, on fifty-fifty cost sharing basis.

Carried

218 Second Street South (Southview on Second)

The City has now received paperwork for the final \$4,500.00, which will now be paid out. Tara to check on whether or not a sign replacement application was approved for this building.

It was suggested that the CIP application form be amended to inform applicants that the funds may be subject to holdback until the work is completed.

Moved by Tara Rickaby Seconded by Murray MacDonald

That the CIP application form be amended to add a statement with regards to a possible holdback of funds.

Carried

6 Property Designation

430 Fourth Street North (St. Nicholas Ukrainian Catholic Church)

Lori is still waiting to hear back from Fr. Darren Gallivan.

529 Third Avenue South (Fragile Glass Studio)

Owner wants to proceed with designation.

24 Main Street South (Kenora Public Library)

Willing to proceed with designation, however, council wants an estimate on cost to maintain/repair/replace designated architectural features before they approve designation.

318 Third Street South (Toole House)

Willing to proceed.

7 Other Business

Representative on Property & Planning

Barb Manson will represent Heritage Kenora on the working group to develop the RFP for the Fire Hall.

Representative on Sign Committee

When a sign permit is denied, and a appeal made, a tribunal will sit to decide whether or not a variance will be granted. A representative of Heritage Kenora will be assigned on an as-needed basis.

8 Next Meeting

March 11, 2010

9 Adjournment

Meeting adjourned at 10:50am